

Wenzao Foreign Languages University

Student Dormitory Instructions-University Department

Approved by the Minister of Student Affairs on May 10, 2011

Approved by the Director of Student Affairs on July 29, 2012

Approved by the Chief of Student Affairs on March 11, 2014

1. New students who are not registered in Kaohsiung (Kaohsiung City before the merger) can apply for student dormitory beds. Accommodation is based on the principle of one school year (divided into upper and lower semesters). Except for vacations and dropouts, those who drop out halfway will forfeit a security deposit of 5,000 NTD.
2. University students are subject to access control, and must return to the dormitory before 23:00 every night to participate in late rollovers (no longer open after 22:30). Those who return to the dormitory after the time limit are deemed to have returned to the school overtime (according to the Back to school to provide for deductions).
3. The lights of the university room are turned off at 22:30 every day (24H reserved table lights); the Internet service is cut off at 01:00, and the connection is automatically restored until the next day at 05:00 (the Internet is open all day on Friday and Saturday).
4. It is prohibited to use public facilities such as laundry, dehydration, drying and saloon after 0:00 am, and mobile phones are not allowed in corridors, stairwells, saloons and study rooms; if you need to discuss homework, you can go to the study room, but you must Keep quiet and do not affect the tranquility of others. It is strictly forbidden to go to the bedroom of others.
5. Internet will not cut off on Fridays, Saturdays, the week of the midterm and final exam, and a week before.
6. On the weekend (Friday ~ Sunday), out-of-towners must log in online before 23:59 on the same Wednesday; on weekdays (Monday-Thursday), out-of-night accommodations use leave cards to request leave.
7. Temporary overnight stays must be called by phone; those who haven't taken leave and accumulated three times out of the night will be refunded.
8. Accommodation students are obliged to maintain the cleanliness of their bedrooms and public areas.
9. In order to protect the privacy of boarding students, visitors must be registered at the dormitory office; non-boarders and relatives and friends must not enter the dormitory bedroom without authorization (offenders will be punished according to the "Daily Living Convention")
10. When the living conditions and performance of residential students are abnormal, the student affairs team may provide specific rules and arrangements according to their needs.
11. Student dormitory service hotline is 0972-259933. Parents are welcome to call for advice if there is any accommodation problem.
12. Other unfinished matters are handled in accordance with the "Wenzao Foreign Language University Student Dormitory Counselling and Management Measures" and relevant regulations of the University.

13. This notice is drafted by the Student Affairs Team and implemented after approval by the Student Affairs Director. The same applies to amendments.

Wenzao Foreign Languages University Student Dormitory Instructions-College

Approved by the Minister of Student Affairs on May 10, 2011

Approved by the Director of Student Affairs on July 29, 2013

Approved by the Chief of Student Affairs on March 11, 2014

1. New students who are not registered in Kaohsiung (Kaohsiung City before the merger) can apply for student dormitory beds. Accommodation is based on the principle of one school year (divided into upper and lower semesters). Except for vacations and dropouts, those who drop out halfway will forfeit a security deposit of 5,000 NTD.
2. Students from Grades 1 to 3 of the specialist department must leave the dormitory at 7:25 a.m. every morning to take part in cleaning and early self-study, and return to the dormitory after 4 pm. The written consent of the instructor or the nurse in the health care room is available before registration at the dormitory office.
3. Students from Grades 1 to 3 of the specialist department must return to the dormitory for evening self-study (19: 30-21: 30) every day from Monday to Thursday.
4. Students from Grades 1 to 3 of the College can apply for late return on campus. No one can apply for late return from school. Junior secondary students can apply for late evening return twice a month, and tertiary students can apply for late evening return four times a month. All late returning students must return to the dormitory before 22:30 to participate in the late roll call (for those who violate the rules outside the school, the first interview will be made with the parents of the student; the second time will be checked out immediately. Those included in the early warning list during the semester shall not apply).
5. Roommates are not allowed to make noise, chat on the phone, or make noise to affect other students during the evening self-study hours. Those who need to discuss their homework please go to the saloon to discuss it quietly.
6. Students in the first to third grades of the specialist department will perform late roll call at 22:30 every day. At the same time, turn off the bedroom headlights (reserved table lights). At this time, it is not appropriate to talk and discuss. The principle of quiet self-study.
7. The dormitory of Grades 1 to 3 of the specialist department will be disconnected from the network at 0:00 am (only the bathroom lights are left), and the power and network connection will be automatically restored at 5am.
8. It is forbidden to use all public facilities such as laundry, dehydration, drying and saloon after 0:00 am, and it is forbidden to use mobile phones in corridors, stairwells, saloons and study rooms to avoid affecting the tranquility of others.
9. If you need to discuss your homework after 0:00 in the morning, you can go to the study room, but you must keep quiet and not affect the tranquility of others. At this time, it is strictly forbidden to go to the other person's bedroom.
10. On Friday, Saturday and mid-term and final examination week and the week before, no power outage and network disconnection will be implemented at night.

11. On the weekend (Friday ~ Sunday), out-stayers must log in online before 23:59 on the same Wednesday. Parents must call in for temporary out-stays; those who have accumulated three out-stay nights without a leave will be deemed to have left the room.

12. Residential students have the obligation to maintain the cleanliness of dormitories and public areas. Dormitory counselors and cadres of the Student Dormitory Autonomous Management Committee also take turns to check internal and external affairs on a daily basis. The scoring results are used as the basis for rewards and punishments and the reference for reviewing applications for renewal in the next school year.

13. In order to protect the privacy of boarding students, visitors must be registered with the dormitory office; non-boarders and relatives and friends must not enter the dormitory bedroom without authorization (offenders will be punished according to the Convention on Daily Life of Boarding Students).

14. When the living conditions and performance of the residential students are abnormal, the student Cebu team may provide specific regulations and arrangements according to their needs.

15. Student dormitory service hotline is 0972-259939. Parents are welcome to call for advice if there is any accommodation problem.

16. Other unfinished matters are handled in accordance with the "Wenzao Foreign Language University Student Dormitory Counselling and Management Measures" and relevant regulations of the University.

17. This notice is drafted by the Student Cebu Team and implemented after approval by the Student Affairs Director. The same applies to amendments.